



Journal of Moral Theology Style Sheet

General Stylistic Principles:

- We do not use *ibid.* or *idem.*
- In footnotes, we include all author names and do not use “et al.”
- Do not include “http://” in citations for online materials
- Only “Catholic” is capitalized in “Catholic social teaching.”
- We include full page number references, so 132-138 (not 132-8).
- Generally, you don’t need state or province names for large and prominent cities such as New York, Chicago, Toronto. For large, prominent cities in other countries (e.g., London, Paris, Moscow), a country name is not necessary. The exception would be if it is necessary to differentiate cities from different countries (e.g., London, England, from London, Ontario).
- All major words in the titles of encyclicals, the *Catechism*, the *Compendium*, conciliar documents, and curial documents are capitalized.
- The online edition of church documents from the Vatican website should be used.
- Online edition of magazines and newspapers are preferred.
- On other matters, consult *The Chicago Manual of Style*, 17th ed. (Chicago: University of Chicago Press, 2017).

Specific Citations:

Book – one author

1. John Mahoney, *The Making of Moral Theology* (New York: Oxford University Press, 1997), 227.
2. Mahoney, *Making of Moral Theology*, 229.

Book – more than one author

1. Albert R. Jonsen and Stephen Toulmin, *The Abuse of Casuistry: A History of Moral Reasoning* (Los Angeles: University of California Press, 1988), 124-128.
2. Jonsen and Toulmin, *Abuse of Casuistry*, 130.

Chapter in an edited work

1. Avery Dulles, “Revelation,” in *Systematic Theology: Roman Catholic Perspectives*, ed. F.S. Fiorenza and J. P. Galvin (Minneapolis: Fortress Press, 1991), 95.
2. Dulles, “Revelation,” 100.

* - for different chapters in the same edited work, use the different author and chapter title along with the full bibliographical information for the book.

Book with an editor or translator

1. Julian of Norwich, *Revelation of Love*, trans. John Skinner (New York: Image Books Doubleday, 1996), 101.
2. Julian, *Revelation of Love*, 105.

Presentation

1. Peter-Hans Kolvenbach, "Address," Presented at the Jesuit Refugee Service International Meeting, Santa Severa, Italy, June 25, 2006.
2. Kolvenbach, "Address."

Thesis

1. Daniel Villanueva, "The Jesuit Way of Going Global: Outlines for a Public Presence of the Society of Jesus in a Globalized World in the Light of Lessons Learned from the Jesuit Refugee Service," (STL Thesis, Weston Jesuit School of Theology, 2008), 79.
2. Villanueva, "The Jesuit Way of Going Global," 79.

Encyclopedia or Dictionary

1. *New Catholic Encyclopedia*, 2nd ed. (Farmington Hills, MI: Gale, 2002), s.v. "Missiology."
2. *New Catholic Encyclopedia*, s.v. "Missiology."

Citing a footnote or endnote

1. James Walsh, ed., *The Mind of Paul VI: On the Church and the World* (London: Geoffrey Chapman, 1964), 85, n. 2.
2. Walsh, *The Mind of Paul VI*, 85, n.2.

Article in a journal

1. Ryan McDermott, "Poetry Against Evil: A Bulgakovian Theology of Poetry," *Modern Theology* 25, no. 1 (2009): 49.
2. McDermott, "Poetry Against Evil," 54.

Article in an online journal

1. Andrei Codrescu, "Creeley's Birthday Drive," *Exquisite Corpse* 14, no. 1 (2008): www.corpse.org/archives/issue_14/index.html.
2. Codrescu, "Creeley's Birthday Drive."

Article in a magazine

Paper Edition

1. James Heft, "Distinctively Catholic: Keeping the Faith in Higher Education," *Commonweal*, March 26, 2010, 9-13.
2. Heft, "Distinctively Catholic," 10.

Online Edition (Preferred)

1. James Heft, "Distinctively Catholic: Keeping the Faith in Higher Education," *Commonweal*, March 26, 2010, www.commonwealmagazine.org/distinctively-catholic.
2. Heft, "Distinctively Catholic."

Online documents (including Blog Posts)

1. Pamela Yates, “Guatemalan Ex-Dictator Rios Montt Found Mentally Unfit for Genocide Retrial,” *National Public Radio*, www.npr.org/2015/07/08/421225062/guatemalan-ex-dictator-rios-montt-found-mentally-unfit-for-genocide-retrial.
2. Yates, “Guatemalan Ex-Dictator.”

Online videos

1. Pope Francis, “Address to Joint Session of Congress,” YouTube, www.youtube.com/watch?v=oBM7DIeMsP0.
2. Francis, “Address to Joint Session.”

Newspapers

Paper Edition

1. Elisabeth Bumiller and Thom Shanker, “Pentagon Lifts Ban on Women in Combat,” *New York Times*, January 23, 2013, A4.
2. Bumiller and Shanker, “Pentagon Lifts Ban,” A4.

Online Edition (Preferred)

1. Elisabeth Bumiller and Thom Shanker, “Pentagon Lifts Ban on Women in Combat,” *New York Times*, January 23, 2013, www.nytimes.com/2013/01/24/us/pentagon-says-it-is-lifting-ban-on-women-in-combat.html.
2. Bumiller and Shanker, “Pentagon Lifts Ban.”

Church Documents

Bible: References are parenthetical in the text with the title of the book (no abbreviations), chapter, colon, and verse(s): example (John 3:16).

Documents of Thomas Aquinas: Parenthetical Reference with abbreviated title and standard notions: (ST I-II q. 10, a. 1)

Documents of Augustine: Parenthetical reference with abbreviated title, “Book,” chapter number, and section number: (*Conf.* 8.12.28.)

Compendium of the Social Doctrine of the Church: Parenthetical Reference with abbreviated title and “no.” or “nos.” followed by section number: (*Compendium*, no. 325).

Catechism of the Catholic Church: Parenthetical Reference with abbreviated title and “no.” or “nos.” followed by section number: (*Catechism*, no. 325).

Conciliar Documents and Encyclicals: Parenthetical Reference with full title and “no.” or “nos.” followed by section number: (*Populorum Progressio*, no. 76)

* - Please note, for the *Compendium*, *Catechism*, and conciliar documents and encyclicals: If the document referenced is clear in the text of the essay then only the section needs citing in this form: (no. 99). If the document referenced is unclear then the document and the section needs citing in this form: (*Laudato Si'*, no. 99).

** - Generally, full titles and shortened titles are italicized (e.g., *Conf.*) but first letter abbreviations of titles (e.g., ST) not italicized.

*** - For citing early church writing not noted here, please see the style guide for the *Journal of Early Christian Studies*: <http://patristics.org/journal/submission-guidelines/>

Papal Addresses

1. Pope Francis, “Address to Members of the ‘Catholic Fraternity of Charismatic Covenant Communities and Fellowships,’” October 31, 2014, w2.vatican.va/content/francesco/en/speeches/2014/october/documents/papa-francesco_20141031_catholic-fraternity.html.
2. Francis, “Address to Members.”